

POLICY: KEY HOLDERS

Individuals with keys must abide by all the rules and regulations of the Dufferin Club of Brantford. Individuals failing to adhere to the rules or abuse and/or neglect their privileges will be asked to return their keys immediately.

Individuals with keys are only permitted to open and/or use the clubhouse for official duties related to the operation of the club (i.e. board meetings, volunteer shifts, club maintenance and repairs, monthly inspections, tournament preparation, etc.) or other activities approved by the board.

Individuals with keys are not permitted to open the clubhouse or turn on court/green lights for their own leisure. Any individuals opening the clubhouse during unsupervised hours are responsible for ensuring members and guests are adhering to club rules and policies in addition to collecting fees, answering inquiries from walk-in guests, administering first aid, etc.

Individuals opening the clubhouse are also required to ensure that all lights and appliances are turned off, both the front and rear doors to the clubhouse are securely locked and alarm code set upon their departure.

Individuals are not permitted to leave the clubhouse open and unlocked if they should leave the property for any circumstances unless verbal communication has been made to another key holder currently at the facility who will then be responsible for locking up the clubhouse. If other users do not have a key, inform them that the clubhouse will be locked up so they may use the washroom, water fountain, etc. if needed.

Office keys will only be issued to staff and directors of the board with duties related to staffing and finance. The door to the office must be kept locked at all times when there is no one present in the office.

All keys must be returned no later than the Annual General Meeting. Individuals with keys are not permitted to make copies of any keys unless approved by the board.

POLICY: LIGHT USE

Lights for the courts and greens can only be turned on at dusk Monday through Friday, during the general operating season which commences with the official Open House and ends on the last day of supervised clubhouse hours.

Individuals wishing to play at night under the lights outside the general operating season (e.g. October to April) will be asked to pay towards the additional cost of operating the lights (*see Off-Season Light Use*).

Lights must be turned off no later than 10:15 pm, unless there are extenuating circumstances (i.e. inter urban matches are not complete or special events are planned). Lights can be turned off sooner if the weather does not permit play or the courts or greens are empty.

Lights for one side are to be turned on first and if all three courts or the green on that side are in use, then the lights for the other side may be turned on.

POLICY: OFF-SEASON LIGHT USE

The lighting of the courts and greens in October and November is outside the general operating season of the club and as such, members wishing to continue to play at night under the lights will be asked to pay towards the additional cost of operating the lights.

The combination to the light room will be available for a flat rate of \$10 per month per person (\$20 total for October and November), provided there are a minimum of 10 people each month paying the fee.

Each person playing as part of a group will be required to pay the fee. For those who do not pay the flat rate, we ask that you leave \$5 per visit in the marked envelope in the light room.

Rules

1. Lights must be turned off by 10 p.m.
2. Lights can only be turned on at dusk Monday through Friday.
3. Turn on the lights for one side first (North or South); if all three courts on that side are in use, then you may turn the lights on for the other side.
4. The last court to leave is responsible for turning off all lights and locking the light room door with the combination lock. The door (key) lock is to remain unlocked so anyone can access the room with the combination.
5. Do not share the combination with other individuals.
6. If you are playing with individuals who have not paid the flat rate, please collect \$5 from them and place it in the envelope in the light room.

Assumption of Risk

I am aware of the risks, dangers and hazards associated with my use of the Dufferin Club during the off-season and I freely accept and fully assume all such risks, dangers and hazards and the possibility of personal injury, property damage and loss resulting therefrom.

In no event will the DCOB, its Directors, Executive, Staff and Volunteers be held liable to any party for any direct, indirect, incidental or other damages arising out of the use of the club site or personal injury or injury of a child or any other pecuniary loss, without limitation.