

General Meeting

Sunday, October 5 at 2:00 pm

Dufferin Club

AGENDA

1. CALL TO ORDER

The meeting was called to order at 2:07 pm by Chair, Joe Godwin.

2. ATTENDANCE & VERIFICATION OF QUORUM

There were 24 people in attendance.

MOTION: Accept this meeting as the Annual General Meeting, with the finances posted on the website when ready, by Charles Nadjiwon; seconded by Norm Vivash. Carried.

3. IN MEMORIAM – FOR MEMBERS WHO HAVE PASSED AWAY

A moment of silence was held for Madeline James and Joan Gehring, both lawn bowling members, who passed away this year.

4. APPROVAL OF MINUTES OF THE ANNUAL GENERAL MEETING FROM 2013

The 2013 Annual General Meeting was not official, since quorum was not met. Thus no motion was made to approve the minutes.

5. CONFIRMATION OF BY-LAWS OR RESOLUTIONS PASSED BY THE BOARD OF DIRECTORS DURING THE YEAR

No by-laws or resolutions were passed by the board during the year. It should be noted that items 8a, b and c under Unfinished Business in the minutes of the unofficial 2013 Annual General Meeting have not taken place and would have to be reintroduced today if the club wanted to proceed with them.

6. UNFINISHED BUSINESS

a) New Dufferin Club Plans/Committee Formation

The club has real needs that require real solutions. Hundreds of thousands of dollars need to be injected into the club to address the courts, grass irrigation, building, handicap access, parking, washrooms, volunteers, equipment, etc. The club also needs increased collaboration and cooperation with the city. Charles Nadjiwon, Joe Godwin and Pete Pongrac met with Parks and Recreation on September 23. They cannot say too much about the meeting, but it was positive and many of the issues the club is dealing with now are going to be resolved soon.

The August 11th Board Meeting resolved to form a small committee of three individuals to identify the club's priorities and develop a strategy plan.

MOTION: Charles Nadjiwon, Pete Pongrac and Mike Lewis constitute a committee to work with the city to determine the long-term solution for the club by Charles Nadjiwon; seconded by Eleanor Thomson. Carried.

The current five-year management agreement with the city does not favour the club. The city may open the agreement before it ends in 2017 for possible amendments. In the interim, Parks and Recreation agreed that the club would not have to complete the Capital Maintenance and

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Improvement Fund transfer for 2014 and possibly for future years as well. Instead, the funds can be used for operational purposes and repairs to the club as determined by the board.

7. ELECTION OF OFFICERS FOR THE 2015 BOARD OF DIRECTORS

a) Nominations from floor

Norm Nivash was nominated for second vice-chair and Paul Bakker and Charles Nadjiwon were nominated for directors. There was a nomination from the floor for treasurer, but the duties for the position were not clearly explained to the individual beforehand and therefore he declined.

MOTION: To accept Norm Vivash, Paul Bakker and Charles Nadjiwon to the board by Wilma Roblin; seconded by Olive Martin. Carried.

The Ontario Not-for-Profit Act died when the 2014 provincial election was called (Appendix 1). Once the act is in force, which is not expected to be before 2016, there will be five-year transition period for the club. Therefore, conforming to this act is not a priority at this time.

MOTION: Board to form a new committee to examine and propose changes to the club's by-laws before the next Annual General Meeting by Charles Nadjiwon; seconded by Ron van Pampus. Carried.

b) Motion to have the current Chair of the Dufferin Club remain as Chair for the 2015 season

MOTION: Have current Chair of the Dufferin Club, Joe Godwin, remain as Chair for the 2015 season by Charles Nadjiwon; seconded by Garry Horsnell. Carried.

c) Motion to proceed with having the Bookkeeper/Treasurer Position filled by a person outside from the Dufferin Club

d) Motion to contract Holly Elliott to fill the position of the Dufferin Club Bookkeeper/Treasurer at the rate of \$20/hour

MOTION: Hold off motions c and d until the next Dufferin Club Board meeting by Norm Vivash; seconded by Olive Martin. Carried.

Hopefully by that time, the club will have found a volunteer for the treasurer position.

8. RECEPTION OF REPORTS

a) Lawn Bowling

Charles Nadjiwon reported on lawn bowling (Appendix 2). There was significant damage to the greens in the spring, which set the club back a month. The city lent equipment, manpower and knowledge to help the club and the new groundskeeper get the greens back in shape for the season.

The club hosted the Canadian Vision Impaired Lawn Bowling Championships in September. Many members volunteered during the tournament, including several tennis members, to help make the event a success. Charles also noted an increase in comradery and interaction between tennis and lawn bowlers throughout the year.

The club ended the season with approximately 50 members, slightly down from last year. Revenue was stable but the club expects to have a small deficit at the end of the fiscal year. The club attracted a couple new major sponsors this year and one for next year.

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The level of play of members also improved, with an increase in club members winning open tournaments this season.

b) Tennis

Pete Pongrac reported for tennis. The club had a slow start to the season due to a cool, wet spring. There were a total of 294 members, down from 311 in 2013. Summer camps were at capacity each week and there were many activities for members to participate in ranging from round robins, socials, tournaments, interurban, cardio tennis and the closing party.

There will be two new Executive members in 2015. Chris Melling will be replacing Ron Stinson as treasurer and Robyn Cook-Ritchie will be taking over fundraising, student funding and the Brantford Community Foundation grant application from Ron van Pampus. Pete will continue to promote tennis and the facility to the people of Brantford, and promote the sport within young people.

c) Treasurer

The financial statement and auditor verification will be posted on the website when complete, as the fiscal year does not end until October 31. Ron van Pampus did report that the Dufferin Club received a total of \$35,000 in revenue transfers from the Tennis and Lawn Bowling Clubs. The cost of staff, hydro and insurance all increased this year but the club does have enough money to cover expenses during the off season. Both the Tennis and Lawn Bowling Clubs need to increase fees next year or look at various grants (e.g. Trillium) to offset increasing costs.

ACTION: Lawn Bowling to supply water meter readings to Ron van Pampus so he can apply for the sewer rebate.

9. NEW BUSINESS

Joe Godwin thanked Ron van Pampus for all his help on the Dufferin Club of Brantford Board and wished him all the best in the future. Ron is moving to Oakville to be closer to his grandchildren.

a) Parks and Recreation

No report was given.

b) Keys Control Of

Discussion arose about installing a keyless entry into the building and back gates. Joe Godwin will bring this forward to Vicki Armitage, Parks and Recreation.

There is still a danger of people locking themselves into the courtyard if all the gates are locked and the back door accidentally closes. The gates will remain unlocked as long as the nets are still up but please remember to latch the door on the hook to keep it open should you go out the back door for any reason.

c) Year-Round Monthly Inspections

The volunteers for monthly inspections are as follows:

- November – Peter Pongrac
- December – Karen Jackson
- January – Lisa Marie Hooper and Joe Godwin (need to arrange a fire inspection during the month)
- February – Garry Horsnell
- March – Cody Dennis (Peter to confirm with Cody)
- April – Aldo Pignotta

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- May to October – Joe Godwin

Inspection sheets should be filled out weekly. A list of emergency contacts can be found on the weekly inspection sheet located in the folder on the entrance table on the main floor.

d) Insurance Policy Review (nominate someone to review annually)

Karen Jackson volunteered to review the insurance policy on an annual basis.

e) Miscellaneous

Olive Martin asked members to respect the belongings of others and to please ask permission before using them. The bowlers Christmas tree was broken and stashed away in a different location from where they stored it last year.

Elizabeth Smith suggested the Lawn Bowling and Tennis Clubs combine ads in the paper to cut advertising costs.

10. NEXT BOARD MEETING

The next board meeting will be in January/February.

11. ADJOURNMENT

MOTION: Adjourn the meeting by Eleanor Thomson; seconded by Lisa Marie Hooper. Carried
The meeting was closed by Joe Godwin at 3:45 pm.

12. REFRESHMENTS – LAWN BOWLING SECTION

Refreshments were provided by the Lawn Bowling Club.

Minutes submitted by Secretary, Andrea Hebb.